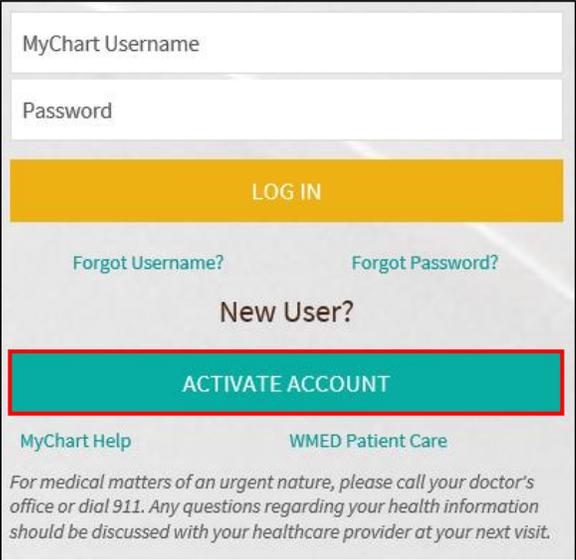


Patient Mychart Instant Activation

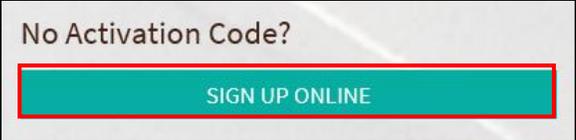
Patients can now sign up for Mychart with **Instant Activation** and no longer need an activation code. For this process to work correctly, the patient's social security number will need to be verified and entered into Epic before signing up for Mychart through instant activation.

1. Go to <https://mychart.med.wmich.edu/MyChartWMED/> .
2. Click on **Activate Account.**



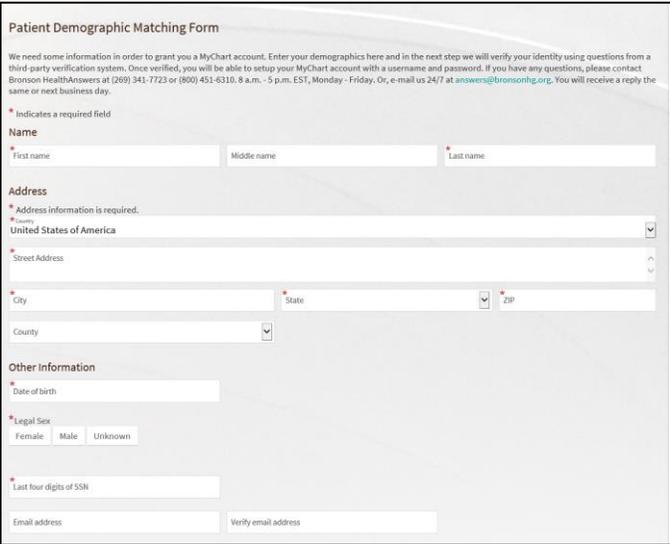
The screenshot shows the MyChart login interface. It includes input fields for 'MyChart Username' and 'Password', a yellow 'LOG IN' button, and links for 'Forgot Username?' and 'Forgot Password?'. Below these is a 'New User?' section with a teal 'ACTIVATE ACCOUNT' button highlighted by a red border. At the bottom, there are links for 'MyChart Help' and 'WMED Patient Care', and a disclaimer: 'For medical matters of an urgent nature, please call your doctor's office or dial 911. Any questions regarding your health information should be discussed with your healthcare provider at your next visit.'

3. Click **Sign Up Online.**



The screenshot shows a page titled 'No Activation Code?'. It features a teal 'SIGN UP ONLINE' button highlighted with a red border.

4. They will then need to fill out a Patient Demographic Matching Form online that links to their Epic Account with the matching last four digits of SSN.



The screenshot shows the 'Patient Demographic Matching Form'. It includes a disclaimer: 'We need some information in order to grant you a MyChart account. Enter your demographics here and in the next step we will verify your identity using questions from a third party verification system. Once verified, you will be able to setup your MyChart account with a username and password. If you have any questions, please contact Bronson HealthAnswers at (269) 341-7723 or (800) 451-6310, 8 a.m. - 5 p.m. EST, Monday - Friday, Or, e-mail us 24/7 at answers@bronsonhg.org. You will receive a reply the same or next business day.' The form fields are: Name (First name, Middle name, Last name), Address (Country: United States of America, Street Address, City, State, ZIP, County), Other Information (Date of birth, Legal Sex: Female, Male, Unknown), Last four digits of SSN, and Email address (Email address, Verify email address).